



American society for Bone and Mineral  
Research (ASBMR)  
2025 M Street NW, Suite 800  
Washington, DC  
20036-3309 USA

International Events and Convention Services  
Program  
400 Place d'Youville, Long Room  
Montreal, H2Y 2C2, Quebec, Canada  
☎ : 514-283-2949 ; 📠 : 514-283-0384

April 12<sup>th</sup> 2018

File N°: **MTL\_2018\_11818**

Reference N°: SI-07

**Border to Show Off-Site Service Granted**

Dear Mr. Burruss,

In response to your correspondence dated March 19<sup>th</sup> 2018; the Canada Border Services Agency (CBSA) International Events and Convention Services Program (IECSP) officially recognize the following event:

**The American Society for Bone and Mineral Research (ASBMR) 2018 Annual Meeting**  
September 28<sup>th</sup> – October 1<sup>st</sup> 2018  
**Palais des congrès**  
Montreal, Quebec  
(Move-in: September 25<sup>th</sup> 2018 ; Move-out: October 1<sup>st</sup> 2018)

The information provided to the CBSA states there will be approximately 3,500 attendees to which 92 % are foreign to Canada and that the event is closed to the general public with no sales of imported goods.

We are pleased to inform you that the **Border to Show off-site service**, as outlined in the CBSA Departmental memorandum D8-1-2, (<http://www.cbsa-asfc.gc.ca/publications/dm-md/d8/d8-1-2-eng.pdf>) has been granted for this event.

As outlined in your correspondence, this event is expecting approximately 45 foreign exhibitors who are importing .pop-up banners, booth backdrops, display walls, publications and signage for use at the event as well as small promotional items such as pens, stress balls, brochures, mugs, note books, T-shirts and package candies to hand out to attendees.

*It should be noted that, non-Canadian exhibitors may import display items and exhibit booths temporarily as outlined in the provisions of tariff classification 9993.00.00.00 duty free, on the condition that the goods will be exported from Canada upon the completion of the event.*

It has been determined that this event qualifies under the provisions of the *Foreign Organization Remission Order* as outlined in tariff classification **9830.00.00.00**. Conference materials (i.e. office paraphernalia, souvenirs (unit value must be less than to \$25.00 CAD), printed matter, pens, decorations, etc.) may enter Canada free of duty and taxes, provided the items will be exported upon the completion of the event.

Under certain circumstances, the CBSA will require a security deposit on goods temporarily imported to Canada. These goods are normally documented on the Temporary Admission Permit (Form E29B).

At the time of exportation, goods granted temporary admission on a Form E29B or Carnet must be presented along with importer's/owner's copies of the appropriate documentation to CBSA for verification and certification. This presentation may occur at a CBSA office inland or at the port of export, depending on the circumstances involved and is necessary for you to receive a refund of any securities posted. Please note that the refund is not immediate.

**ConsultExpo Event Services has been designated as the official customs broker for this event.** If you have any questions regarding importing meeting materials into Canada or if you wish to inquire as to the brokerage services provided, ***please contact Diane Labbé at: 514-482-8886 ext.2.***

CBSA requires everyone seeking admission into Canada to properly declare themselves to CBSA by providing accurate identification. CBSA will accept a valid passport as proof of citizenship.

Persons who have been convicted of any criminal offences may be inadmissible to Canada. For more information please visit: <http://www.cic.gc.ca/english/information/inadmissibility/index.asp>

If you have attendees from visa-requiring countries (<http://www.cic.gc.ca/english/visit/visas.asp>), please contact the Special Events Unit of Citizenship and Immigration Canada (CIC) at [special.events@cic.gc.ca](mailto:special.events@cic.gc.ca) with the specifics of your event. They will assess the visa requirements of your event.

*Visa-exempt foreign nationals, excluding U.S. citizens, now require an Electronic Travel Authorization (eTA) to fly or transit through Canada. For more information please visit:*  
[www.cic.gc.ca/english/visit/eta-start.asp](http://www.cic.gc.ca/english/visit/eta-start.asp)

Foreign nationals may engage in exhibiting, selling or displaying goods without a work permit provided they are not selling to the general public. Direct sales to the general public require a work permit. For more information please visit: <http://www.cic.gc.ca/english/work/index.asp>

**The following considerations should be reviewed as they may affect the importation of event goods:**

**Unapproved medical devices may be imported in Canada as demonstrators for conventions.** *These medical devices should be clearly labelled they are not approved in Canada.* Companies wishing to import unapproved medical devices for conventions should contact Health Canada prior to importation for assessment at: [QC.UIF-BIU@hc-sc.gc.ca](mailto:QC.UIF-BIU@hc-sc.gc.ca)

**Drugs, including narcotics and other products such as medical devices** controlled by the Food and Drugs Act and the Controlled Drugs and Substances Act, are not allowed into Canada without proper authorization and documentation.

"All health products commercially imported into Canada must meet all applicable requirements of the Food and Drugs Act and its Regulations, including, but not limited to labelling

Marketing authorization requirements and Establishment Licence, site licence or establishment registration requirements; or authorization to conduct a clinical trial; and GMP requirements. »

Local regional Health Canada offices will advise you on bringing these drugs or products into Canada.

[http://www.hc-sc.gc.ca/dhp-mps/alt\\_formats/pdf/compli-conform/import-export/gui\\_0084-eng.pdf](http://www.hc-sc.gc.ca/dhp-mps/alt_formats/pdf/compli-conform/import-export/gui_0084-eng.pdf)

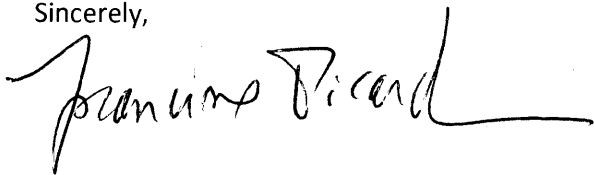
***To facilitate border procedures it is recommended that exhibitors, carriers, all organizations, attendees be provided a copy of this letter for presentation to a CBSA Border Services Officer upon their arrival to Canada.***

In conjunction with the presentation of this Recognition Letter, an itemized list of goods including a description, country of origin, quantity and value is required for presentation to CBSA. If your event materials will be imported by a commercial carrier or courier service, a copy of this letter should also be attached to any shipping documents.

Refund of Canadian taxes may be applicable for tour packages, Foreign Conventions and non-resident exhibitor purchases. For more information, please visit: <http://www.cra-arc.gc.ca/E/pub/gp/rc4160/>

Please do not hesitate to contact the undersigned if you have any questions or require additional information.

Sincerely,



***Francine Picard***

Agent des Services frontaliers | Border Services Officer  
Coordonnatrice régionale, Programme des services aux Événements internationaux & Congrès (PSEIC) |  
Regional coordinator, International Events & Convention Services Program (IECSP)  
Agence des services frontaliers du Canada | Canada Border Services Agency  
400, Place d'Youville  
Salle des comptoirs | Long Room  
Montréal, QC, H2Y 2C2  
☎: 514-283-2949 ; 📠: 514-283-0384  
[IECSP-PSEIC\\_MTL@cbsa-asfc.gc.ca](mailto:IECSP-PSEIC_MTL@cbsa-asfc.gc.ca)  
Gouvernement du Canada | Government of Canada

*The information you provide in this document is collected under the authority of **Section 107(9) of the Customs Act** for the purpose of the facilitation of border coordination services for organizers of international events being held in Canada. The information may be disclosed to Other Government departments and/or Agencies (e.g. Citizenship and Immigration Canada) for the purposes of providing assistance with admissibility requirements.*

*Individuals have the right of access to, the protection and correction of their personal information under the **Privacy Act – Section 12**. The information collected is described under the **International Events Personal Information Bank CBSA PPU 040** which is detailed at [www.cbsa.gc.ca/agency-agence/reports-rapports/pia-efvp/atip-aiprp/infosource-eng.html](http://www.cbsa.gc.ca/agency-agence/reports-rapports/pia-efvp/atip-aiprp/infosource-eng.html)*

**Canada**