

Good Afternoon Exhibitors,

Please take a moment to familiarize yourself with the Exhibitor Service Kit provided GES, which contains order forms for exposition-related services.

You can access the Online Exhibitor Service Kit [here](#).

It is important that the order forms in the manual be completed and returned prior to the deadline dates to ensure the lowest pricing and availability of products and services. Please reference each form for specific due dates, below are some important deadlines:

August 12th – GES will begin accepting advanced freight at warehouse

August 26th – Deadline to receive discount rates on orders through GES

September 13th – Deadline for freight to be received at GES Warehouse without incurring fees

September 15th – GES will begin accepting freight at show site

If you have any questions or need any additional information, please do not hesitate to contact me.

Sincerely,

Brittany Jackson
ASBMR Exhibits Manager